

AGENDA

Meeting: TIDWORTH AREA BOARD
Place: Ludgershall Memorial Hall, Andover Road, Hampshire, SP11 9LZ
Date: Monday 22 September 2014
Time: 2pm – 6:45pm

Including the Parishes of Chute, Chute Forest, Collingbourne Ducis, Collingbourne Kingston, Enford, Everleigh, Fittleton, Ludgershall, Netheravon, Tidcombe and Fosbury, and Tidworth.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk

or Mary Cullen (Tidworth Community Area Manager), 01722 434260 or email mary.cullen@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Chris Williams (**Chairman**)

Mark Connolly (**Vice Chairman**)

Charles Howard

Ludgershall and Perham Down

Tidworth

The Collingbournes and Netheravon

Items to be considered	Time
<p>1 Chairman's welcome to Community Health Fair</p> <p>Health fair activities will include:</p> <p>Stalls providing health advice and information, healthy snacks and refreshments, freebies.</p> <ul style="list-style-type: none"> • Ludgershall Walking Group, walk to Castle and talk 2.15pm • Dementia Friends Workshop 3.30pm • Good Neighbour Scheme talk 4.30pm • Dealing with burns (tbc) 	2pm
<p>2 Better Care Plan</p> <p>Maggie Rae - Director of Public Health, Wiltshire Council will introduce a short film on the Better Care Plan followed by questions and answers.</p>	5:30pm
<p>3 Chairman's Announcements (<i>Pages 1 - 18</i>)</p> <ul style="list-style-type: none"> • Changes to the Electoral Registration System. • New Fire Fighters needed in Ludgershall. • Army Rebasing. • Positive Activities for Young People. 	6pm
<p>4 Apologies for Absence</p>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Minutes (<i>Pages 19 - 28</i>)</p> <p>To confirm the minutes of the meeting held on the 21 July 2014.</p>	

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| 7 | Community Area Grants (<i>Pages 29 - 46</i>)

To determine any applications for Community Area Grants.

Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:

http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm . | 6:10pm |
| 8 | Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners

To receive any updates. | 6:20pm |
| 9 | Community Area Transport Group (CAT-G) - update

Cllr Mark Connolly. | 6:40pm |
| 10 | Date of Next Meeting, Evaluation and Close

The next meeting of the Tidworth Area Board will be on Monday 17 November 2014 at the Phoenix Hall, Netheravon. | 6:45pm |

Agenda Item 3

Chairman's Announcements

Subject:	Changes to the Electoral Registration System
Officer Contact Details:	Donna Mountford - Communications Officer
Further details available:	www.gov.uk/yourvotematters

Summary of announcement:

Over the summer, all Wiltshire residents will receive a letter through the post telling them about the biggest change to the electoral registration system in nearly 100 years.

The letter will explain that a new, more secure, system of Individual Electoral Registration is being introduced to replace the old Victorian system where the "head of household" registered everyone living in a property. Now, each individual will be responsible for registering themselves.

Many Wiltshire residents will automatically move onto the new electoral register. However, some will need to take action to join or remain on the register, which they will now also be able to do quickly and easily online. People will need to provide their National Insurance Number and date of birth when registering. This will be used to verify that the person making the application is who they say they are and will in turn reduce the risk of fraud and inaccurate entries on the register.

This summer the Electoral Commission is running a major advertising campaign that will raise awareness of the change to Individual Electoral Registration. Leaflets are also available here tonight for you to take away with you.

For more information visit www.gov.uk/yourvotematters .

New firefighters needed in Ludgershall

If you live or work in Ludgershall, and are interested in becoming an on-call firefighter, then Wiltshire Fire & Rescue Service wants to hear from you!

A special open evening is being held at the fire station in Castle Street on Tuesday 9 September between 7pm and 9pm, when firefighters will give potential recruits the chance to 'have a go' at a range of activities.

More people are needed to provide fire cover for Ludgershall and the surrounding villages. On-call firefighters respond to a pager when a 999 call is made locally, and cover is needed at all times.

Contracted hours can vary, but on-call personnel usually make themselves available for between 48 and 120 hours per week. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

Ludgershall firefighters drill at the fire station every Wednesday evening and, as well as firefighting, the crew also provide a 'co-responding' service to local communities, supporting the ambulance service by attending medical emergencies ahead of a paramedic arriving.

Watch Manager Conrad Jordan said: "We've got a great team at Ludgershall but we do need more people to get involved and help us to protect our local communities. By coming along to this open evening, you can have a chat with the crew and try your hand at different things – for example, you can take a look inside the fire engine, and use kit such as hoses, hydraulic rescue equipment, breathing apparatus sets and even gas tight suits."

He added: "On-call firefighters receive the same training and development as wholetime colleagues, and we can be called to all manner of emergencies, including fires, road traffic collisions, animal rescues and flooding. The pay does vary, depending on how much cover you give, but it is fantastically rewarding to be a part of your community and to be in a position to help people."

In order to be on-call, you will need to be able to respond to the fire station within five minutes or so when your pager goes off. This can be from home or work, and employers can benefit from a firefighter's training – such as first aid, manual handling, a greater understanding of health & safety in the workplace, and enhanced team spirit.

If you are interested in being a firefighter in Ludgershall and can't attend the event on 9 September, visit www.wiltshire.gov.uk/workingforus

Michael Franklin MInstLM

Partnership & Community Engagement Manager (Wiltshire Council Area)

Prevention Department

Wiltshire Fire & Rescue Service

Tele: 07919 306037 or e-mail: michael.franklin@wiltshire.gov.uk

Army Basing Briefing for Amesbury, Pewsey, Salisbury, Tidworth and Warminster Area Boards – September 2014

Background

The government's Army basing announcement in March 2103 advised approximately 4,300 extra troops moving to Wiltshire, who will be accompanied by their families, bringing the total number of additional personnel to 7,600. These plans will require additional levels of infrastructure and services (education, leisure, transport, health and waste facilities) to be provided by Wiltshire Council .

September 2014 Update

- DIO's Masterplan for development around Salisbury Plain was reviewed by Wiltshire Council's Strategic Planning Committee (SPC) on 30 July 2014. Although there were areas which required further work by DIO in respect of matters of principle relating to water abstraction, sewage discharge and the impact on habitats caused by increased recreational use of the Plain, the committee unanimously agreed the recommendations to recognise the work completed by the MOD and encouraged DIO to reach agreement with the Associate Director for Economic Development and Planning on the above matters of principle before finalising the Master Plan.
- The Master Plan will remain a critical background document, which will inform the assessment of future planning applications to deliver the Army Basing Programme. It will inform each application by defining the wider context and assessing the cumulative impacts, and so demonstrate in the broadest terms how and where development can, and cannot, take place. It follows that it will be a material consideration, providing contextual understanding and consistency for decision-making.
- Work is now in hand by DIO to finalise the Master Plan so that the Associate Director for Economic Development and Planning can sign it off. A number of planning applications can be expected to be received during the late Autumn 2014, which will also be referred to the SPC.

Location and Number of Additional Personnel (already briefed to Area Boards)

Location	SLA Pop	SFA Population			Total
		Military	Spouses	Children	
Larkhill	1,513	540	540	982	3,575
Bulford	494	241	241	427	1,403
Tidworth	836	400	400	725	2,361
Ludgershall	836	400	400	725	2,361
Upavon	254	0	0	0	254
Total	3,933	1,181	1,181	2,134	7,593

- Wiltshire Council continues to assess the level of services required including early years, school, health, leisure, highways, waste and transport facilities and services, using the latest data from army personnel (and their families) who are due to relocate to Wiltshire.

Community Area Board Chairman's Announcement

Service : Children's Services / Communities **Further Enquiries to:** James Fortune / Steve Milton

Date Prepared: 08 September 2014 **Direct Line:** (01225) 713341 / (01722) 434255

For the attention of: Area Board Chair's; Democratic Services Officers; Community Area Managers

Implementing a community-led model for youth activities

Introduction

In May 2014 Cabinet agreed to adopt a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, Wiltshire Council is committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people.

The new model means the positive activities offer will develop differently in each of the 18 Community Area Board areas to reflect local needs. A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes.

This briefing provides members with an update on progress and next steps to support implementation.

The current youth service offer

The council's open access youth work offer comes to an end during September in preparation for the commencement of the community-led model on 01 October 2014.

As in previous years, during the school holidays, normal youth work provision was largely replaced with a summer programme, where youth workers focused on providing planned activities.

Community Youth Officers have been appointed in fifteen of the eighteen Area Board areas, with further interviews planned for the remaining posts on 16 September. In addition, three Youth Support Workers have now been recruited to provide 1:1 support to vulnerable young people from October.

For information about current youth work activity and Community Youth Officer appointments, please contact Kevin.Sweeney@Wiltshire.gov.uk

Youth Centre Property Asset Review

The change to the way the youth service is delivered has triggered the need to review the property asset status of the youth centres. This work is currently underway and a further update will be provided to Area Board Chairs in due course.

The council has a vast range of equipment which has been used by young people ranging from games consoles to pool tables. A comprehensive inventory of this equipment has been made on a community area basis and will be made available to voluntary and community sector youth activity providers, subject to Area Board approval.

For information about youth centre buildings or to enquire about the use of any Wiltshire Council owned property asset in connection with the delivery of the new model please contact propertyassets@Wiltshire.gov.uk

Positive activities for young people with Special Educational Needs and/or Disabilities (SEND)

To date, additional staff support has been provided by the council's youth work team to enable young people with SEND to access mainstream positive activity provision. This has taken the form of nine 'bridging projects' which offer weekly/evening, centre-based youth work sessions. 'Bridging Projects' are available in Chippenham, Devizes, Durrington, Malmesbury, Marlborough, Pewsey, Salisbury, Tisbury, Trowbridge and Warminster. Some are well attended whilst others have benefited a more limited number of young people.

'Bridging projects' are part of a much broader and comprehensive range of short breaks and leisure activities that are available to children and young people with SEND.

Going forward children and young people with SEND will continue to have access to a broad range of short breaks and leisure activities provision. In addition, young people with SEND will have access to community based youth activities and it will be important that Area Boards ensure positive activity provision is inclusive and takes into account the needs of all vulnerable groups.

From October, community-led positive activity clubs will be provided in Salisbury and Tisbury. Barnardo's have been commissioned to provide a youth activities service in other areas across the county. Further information on these services will be made available within the next few weeks and the council is working closely with the Wiltshire Parent Carer Council to manage these changes.

Support for Community Area Boards

Area Board briefings

All Area Boards have been offered an initial face to face briefing on the changes, with sixteen having taken place to date.

Each Area Board has delegated authority, a devolved budget and dedicated Community Youth Officer (CYO) to support the implementation of the new model in its area. The CYO will be accountable to the Area Board for the delivery of agreed local priorities and the Area Board will be the responsible body for youth activities at a local level.

Community Area Boards will work within the council's policy as set out in the Leaders Guidance which covers issues such as safeguarding, equalities and the use of resources. A 'Positive Activities Toolkit' will also be available which provides a 'how to do it', 'step by step' guide for developing and delivering provision. The toolkit will be released to Community Youth Officers and Community Area Board Managers shortly.

Each Area Board will establish and maintain a Local Youth Network (LYN), to understand local needs and make recommendations to the Area Board on how funding for positive activities should be deployed. The LYN will be an open network of organisations in the area that have an interest or involvement in the provision of positive activities for young people. The LYN will be supported by a smaller coordination group facilitated by the Community Youth Officer.

One of the early tasks of the LYN will be to work with young people to identify local priorities informed by the needs identified within the Community Joint Strategic Assessment for the area. This will provide Area Boards with a clear direction in terms of youth activities and spending.

To enable Area Boards to satisfy themselves and the local community that budgets are being targeted appropriately, a new system for monitoring the impact of youth activities will be introduced with regular reports to the LYN and Area Board.

Leader's Guidance & Local Youth Network (LYN) Terms of Reference

Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks have now been issued by the Leader of the Council (attached). Area Boards are required to read and adopt these documents, as well as commence work to establish their LYN.

Funding providers to deliver positive activities

Community Area Boards will be able to fund providers to deliver positive activities via a grants process and/or procurement exercise.

A specific grant funding scheme for positive activities has been developed, which will be included in the 'Positive Activities Toolkit'. In addition, a catalogue of positive activity providers is currently being developed and will be ready in November for those areas which wish to follow the procurement route and enter into more formal contractual arrangements with providers.

Workshops

A number of workshops have been organised for Area Board members, Community Youth Officers and Community Area Managers. Area Boards are encouraged to nominate one or more members to attend one of the following sessions:

Monday 22 September 1:30pm till 5:00pm, Council Chamber, Monkton Park, Chippenham

Monday 29 September 5:00pm till 8:00pm, Alamein Suite, City Hall, Salisbury

Monday 06 October 9:30am till 1:30pm, Council Chamber, County Hall, Trowbridge

Please e-mail Sukhvir.Kaur@Wiltshire.gov.uk to book places for your Area Board.

The workshops will focus on the Leader's Guidance, Local Youth Network Terms of Reference and 'Positive Activities Toolkit'. This will include taking participants through the grant funding and procurement processes as detailed above.

A market development event for voluntary and community sector providers who are interested in delivering positive activities has also been arranged for **Tuesday 30 September**. This will provide organisations with information about the community-led model, along with detail of how to apply for grants and join the positive activities catalogue of accredited providers. Organisations who are interested in attending this event can use the e-mail address above to book a place.

For further information please contact:

James Fortune (Lead Commissioner Childrens Services) 01225 713341

Steve Milton (Head of Community Governance) 01722 434255

Leaders Guidance for Community Area Boards on Positive Activities for Young People

September 2014

1. Context

Wiltshire Council has adopted a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, the council is committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people. This means the positive activities offer will develop differently in each of the 18 Community Area Board areas to reflect local needs.

Definition of Positive Activities

A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes.

Positive activities are for young people aged 13-19 (up to 25 years of age for young people with special educational needs and/or disabilities) and may include activities and support which:

- Helps young people connect with their communities, enabling them to belong and contribute to society e.g. through volunteering
- Provides opportunities for young people to take part in a range of sports, arts, music and other activities where they can socialise safely with their peers and develop relationships, including with adults they can trust
- Encourage young people's personal and social development
- Improve young people's physical and mental health and emotional well-being
- Help young people to achieve in education, work or training
- Prevent and divert young people away from risky behaviours e.g. teenage pregnancy, substance misuse and involvement in crime and anti-social behaviour

2. Legal Framework

The Education Act 1996

S507B of the Education Act requires Council's, so far as reasonably practicable, to secure for qualifying young persons (aged 13-19 in the local area¹) access to sufficient positive leisure-time activities which improve their well-being, and sufficient facilities for such activities. With an annual budget for positive activities for young people and enabling support from Wiltshire Council Children's Services, this responsibility has been delegated to Community Area Boards.

The Equality Act 2010

Community Area Boards are required to comply with the Public Sector Equality Duty under S149 of the Equality Act 2010. Community Area Board members must consider the equality issues and impact of proposals as part of the decision-making process. This requires the council to have regard to the need to:

¹ Up to 25 years of age for young people with special educational needs and/or disabilities

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act,
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

The Duty is in relation to protected characteristic groups and has to be applied in the delivery of Wiltshire Council services and in the employment of its staff. The relevant protected characteristics include age, disability, gender reassignment, marital and civil partnership, pregnancy and maternity, race (including colour, and nationality, ethnic or national origins), religion and belief, sex, and sexual orientation.

Wiltshire Council Constitution

Area Boards are required operate in accordance with Wiltshire Council's Constitution. In particular, it states Area Boards will allocate their delegated funds in accordance with this guidance issued by the Leader and that they must operate in accordance with the council's budget and policy framework and in accordance with the requirements of the Constitution. Area Boards must comply with the statutory equality and safeguarding duties as well as the council's rules on contracts and procurement (Part 11) and the Code of Conduct (Part 13) and the objectives set out below.

3. Objectives

- Create, develop and maintain a sustainable Local Youth Network (LYN) as a sub group of the Area Board in accordance with attached terms of reference;
- Identify, plan and make available a broad offer of positive activities for young people in their area, taking into account the needs and views of young people, and priorities identified within the local Joint Strategic Assessment;
- Secure young people's participation and direct involvement in all stages of the decision making process about the needs, outcomes, priorities and options that form the basis of the offer;
- Identify and secure suitable, safe providers and/or projects/programmes to deliver positive activities, making the best use of local resources;
- Comply with the statutory duties outlined in section 2 and demonstrate compliance through monitoring and evaluation evidence;
- Promote the local positive activities offer effectively, in a way which maximises young people's participation and involvement;
- Promote improved partnership working between organisations and groups working with young people, and develop links with other Local Youth Networks and services for young people;
- Encourage volunteering and community involvement in the development and delivery of positive activities;
- Maintain effective communication with all members of the Local Youth Network to keep them informed and involved;
- Comply with any special requirements asked for by external/alternative funders.

4. Priorities

- Ensure that access to a broad range of safe positive activities is open to all young people regardless of their circumstances or needs;
- Ensure that young people are directly involved in the design, development, delivery and review of local provision. To include representation on the Local Youth Network and identification of needs and priorities;
- Ensure that the needs of the most vulnerable and disadvantaged young people are made a high priority;
- Ensure that the positive activities offer reflects the needs of young people and the wider community, enabling them to pursue and progress in their areas of interest.

5. Financial requirements

A budget for positive activities for young people will be allocated annually to Community Area Boards using the locally agreed Area Board Funding Formula based on the population of 13-19 year olds (using Office for National Statistics mid-year population estimates). This will ensure that funding is allocated equitably across community areas according to local needs.

The funding is revenue based and must be used for the provision of positive activities for young people, targeted at the 13-19 age range (up to 25 years of age for young people with special educational needs and/or disabilities). The funding is ring-fenced for these purposes only.

This funding is not to replace other local funding which is currently used to support services and activities for young people. Community Area Boards are required to use the positive activities for young people funding to complement and enhance other local resources, to secure an offer of positive activities which meets the needs of young people in their area.

Community Area Boards will be accountable for the budget, which will include regular financial reporting of spend and compliance with the council's budget and policy framework.

Budgets are allocated annually for use within year. Roll-over will not normally be permitted although funding that is committed to local positive activity provision but unspent at year end will be carried forward subject to the normal financial management arrangements.

6. Support

Community Area Boards and their Local Youth Networks will be able to access a wide range of support to enable them to develop and deliver a needs-led and sustainable positive activities offer for young people. This consists of technical, professional and developmental support which is set out in the '*Positive Activities Toolkit for Community Area Boards*' and includes access to a Wiltshire Council employed Community Youth Officer.

7. Administration

Administration should be kept to a minimum and shared by members of the Local Youth Network, utilising relevant expertise from the stakeholders involved. The operation of the Local Youth Network and associated support will be provided by the Community Youth Officer with assistance from the Community Area Manager / Community Engagement Officer.

8. Wiltshire Council expectations of Community Area Boards and Local Youth Networks

Monitoring and evaluation requirements:

- Put into place monitoring and evaluation arrangements with providers of positive activities to ensure good quality services and that young people's needs are being met;
- Monitor and evaluate the impact and outcomes of the overall local positive activities offer on an annual basis, to include service user feedback;
- Provide Wiltshire Council Children's Services with regular information on the activity in the area so that a database of activity across the authority can be held centrally;
- Provide a breakdown of how funds are spent;
- Provide evidence that equality impacts and due regard to the Public Sector Equality Duty have been considered as part of the decision making process;

- Provide evidence that young people have participated and been involved in decision making processes to develop the positive activities offer, and that their views have been taken into account.
- Keep a record of actions agreed in accordance with Wiltshire Council regulations; to ensure that recommendations made to the Community Area Board and the decision making process are open and transparent.
- Provide evidence that the recommendations of Local Youth Network have been taken into account.
- Share best practice with other Community Area Boards and Local Youth Networks across the county.

Policies and Procedures

Community Area Boards are required to adhere to Wiltshire Council policies and procedures. It is particularly important that Community Area Boards ensure they understand and are compliant with the equality of opportunity and safeguarding policies. Safeguarding guidance has been developed for Community Area Boards in respect of positive activities for young people and this will need to be adhered to at all times.

9. Quality and Standards Framework

Wiltshire Council has developed a quality and standards framework for positive activities for young people. Community Area Boards, its suppliers of positive activities for young people and Local Youth Networks are expected to adhere to this framework. This is included in the *'Positive Activities Toolkit for Community Area Boards'*.

10. Decision-making process

Community Area Boards will make decisions at public meetings on how funding should be deployed to ensure that decision making is open and transparent.

The decision making process must:

- Take into account recommendations, advice and guidance from the Local Youth Network;
- Evidence that young people have participated and been directly involved in the decision making process and that their needs and views have been taken into account;
- Take into account and ensure compliance with the statutory duties outlined in Section 2 of this guidance;
- Demonstrate that safeguarding and quality assurance standards have been met;
- Ensure that impact assessment will form a condition of any funding and/or procurement decision so that the effectiveness of positive activities may be monitored.

Community Area Boards should implement their decision making powers in accordance with the *'Positive Activities Toolkit for Community Area Boards'*.

11. Review

This guidance is subject to change and may be reviewed by the Leader at any time.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

MINUTES

Meeting: TIDWORTH AREA BOARD
Place: Enford Village Hall, Longstreet, Enford, Wiltshire, SN9 6DD
Date: 21 July 2014
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chris Williams, Cllr Mark Connolly, Cllr Charles Howard and Cllr Laura Mayes

Wiltshire Council Officers

Mary Cullen - Community Area Manager (CAM)
Kevin Fielding – Democratic Services Officer

Town and Parish Councillors

Tidworth Town Council – Humph Jones, Ann Birch and Corby Kemp
Ludgershall Town Council – Owen White & Janet White
Chute & Chute Forest Parish Council – Carolyn Wall
Enford Parish Council – Anthony D’arcy-Irvine
Everleigh Parish Council – Denis Bottomley
Netheravon Parish Council – Ian Blair-Pulling

Partners

Police & Crime Commissioners Office – Kieran Kilgallen
Tidworth Garrison – Col James Denny
Wiltshire Fire & Rescue Service – Mike Franklin
Tidworth Community Area Partnership – Tony Pickernell
Tidworth Chamber of Commerce – David Wildman
Youth Services – Wendy Higginson
Extended Services – Julie Tremplin

Total in attendance: 40

1	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the Enford Village Hall for the meeting of the Tidworth Area Board.</p> <p>The following Chairman's announcement contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Community Infrastructure Levy (CIL). • Mini Recycling Sites. • Garden Waste Consultation. • Clinical Commissioning Group – update. • Army Rebasing – update.
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Alistair Cunningham – Service Director, Tidworth Area Board, Mike Miller – Wellington Academy, Insp Christian Lange – Wiltshire Police and Rachel Goff – Campus Delivery Manager, Wiltshire Council.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on the 19 May 2014 were signed off as a correct record. • Matters Arising - there were none.
5	<p><u>New structure for the provision of Youth Services by Wiltshire Council.</u></p> <p>Cllr Laura Mayes - Cabinet Member for Children's Services, gave a short presentation that outlined the new arrangements for a Community-Led Youth Service and Local Youth Network for the Tidworth community area.</p>

Points made included:

Drivers for change

- The service is changing to reflect young people's modern lives.
- There has been duplication of activities in some areas (council voluntary, community and commercial youth activities).
- Campus programme provides new opportunities.
- Continuing need to support those who are vulnerable.

The Decision-making process

- 10-week, wide-ranging consultation launched in February.
- New operating model agreed by cabinet on 15 May.

Cabinet Decision and the Community Led Model

On 15 May, cabinet agreed to...

- Adopt the key principles for a new operating model.
- Authorise implementation of the community-led model for youth activities to increase the opportunities for young people's involvement and engagement.
- Maximise the amount of funding available to community area boards and local coordination.
- Delegate authority to Laura Mayes, Cabinet Member for Children's Services and senior officers to develop and implement the new operating model.

Key Features of the Community-led Model

- Community-led youth offer.
- Local Youth Networks (LYNs).
- Focus on safeguarding and targeted youth support.

- Promotion of the overall youth offer.
- Stronger focus on accountability and impact.

Working together on the next steps

- Review your local Joint Strategic Needs Assessment.
- Talk to your young people and community and identify the activities needed in your local area.
- Identify and engage key partners (including VCS) to establish a Local Youth Network and discuss findings.
- Consider where activities could take place.
- Agree local priorities and commission activity.

Questions raised included:

Will local community areas co-work with each other?

a. Yes, Wiltshire Council would take this into account, young people would tend to go to where youth facilities were available.

What happens when you've closed a youth centre. What happens in the winter and where will the youth work be delivered from?

a. Youth centres would not be closed without a suitable replacement venue being found.

You talk about volunteers being sought to help deliver youth services, would these volunteers be CRB checked and who would fund these CRB checks?

a. All volunteers would be checked if working with young people, the costs of any CRB checks would come from a different budget to the Area Board Youth funding budget.

Has this "Community Model" been used elsewhere?

a. Many local authorities use a less traditional model to deliver their youth services provision.

What happens if Wiltshire Council doesn't get enough volunteers?

a. If volunteers could not be found then local charities would be approached.

The Chairman thanked Cllr Mayes for her presentation and attending the Area Board.

6	<p><u>SPICE Time Credits</u></p> <p>Nick Bird from SPICE, gave a short presentation that outlined preparations for the rollout of Time Credits for the Tidworth community area.</p> <p>Wiltshire Time Credits was a partnership initiative between Wiltshire Council and Spice. Time credits recognise the time that individuals gave to support the local community and aimed to encourage more people to get involved and give their time.</p> <p>Questions raised included:</p> <p>Will the parishes be included in the project? <i>a. The Project would initially be rolled out in Tidworth, with hopes that the Military/ Civilian integration project can lead to parish involvement.</i></p> <p>Can Individual project get involved with Time Credits? <i>a. Yes, in principal.</i></p> <p>Is there not a good chance that the project would taken longer than 12 months to become sustainable? <i>a. We need to think strategically to get the project up and running.</i></p> <p>The Chairman thanked Nick Bird for his presentation.</p>
7	<p><u>Strategic Community Operations Board (SCOB) - update</u></p> <p>Update from Cllr Mark Connolly.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the SCOB had last meet 2/3 weeks ago. • That Col James Denny – Tidworth Garrison Commander was to meet with Cllr Jonathon Seed - Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding, Wiltshire Council, to discuss if Tidworth Leisure Centre would form part of the Tidworth campus proposal. • That the SCOB were looking at the Town Council Civic Centre building in Wyle road as a possible plan B campus location. <p>The Chairman advised that as The Garrison Commander was meeting with Jonathon Seed, the Cabinet member for Campus to discuss the position of Tidworth Leisure Centre as a campus location. The Chairman would like to propose that the feasibility of a standalone campus for Ludgershall was taken forward separately to those discussions taking place re Tidworth.</p>

	<p>Decision</p> <ul style="list-style-type: none"> • That the Tidworth Area Board agrees that the proposal for a standalone campus for Ludgershall is taken forward separately to these discussions taking place re the Tidworth campus. <p>The Chairman thanked Cllr Connolly for his update.</p>
8	<p><u>Community Area Transport Group (CAT-G) - update</u></p> <p>Update by Cllr Mark Connolly.</p> <p>Points made included:</p> <p>Chute Cadley Signage</p> <p>Issues regarding HGV's and other large vehicles getting stuck on the road between Chute Cadley and Chute Stanton. This has been an issue for several years and has recently come to a head again.</p> <p>Scheme updates</p> <ul style="list-style-type: none"> • The Everleigh signs have now been put in place and the Parish Council is very thankful. • Station Rd Taxi rank- this remains a work in progress, WC officers are working with contractors to resolve delays to this work. Mark Connolly undertook to write to Parvis Khansari in this regard as the delay was considered unacceptable. • Enford signage- The affected area has now been incorporated into the 30mph speed limit so this should resolve speeding issues. Should issues continue then further signage can be looked into in the future. <p>Metrocount results</p> <p>The outstanding metrocount result is for Bulford Rd, no update has been received as yet.</p> <p>20mph zones</p> <p>The only area eligible for consideration is Haxton.</p>

	<p>Army basing transport issues</p> <p>Wiltshire Councillors and DIO met recently to talk through traffic issues associated with the Masterplan. Key issues related to the traffic lights at Station Rd Tidworth, Meerut Road junction, The Ram junction and the Memorial junction, Ludgershall.</p> <p>Footpath, Somme Road</p> <p>Col James Denny reported that the position with the Somme Rd footpath was looking very positive. It is part of the Masterplan to get Garrison bases linked and the scheme will have a number of wider community benefits.</p> <p>Substantive Highways Scheme bid</p> <p>Wiltshire Council reported that the bid for a crossing at Collingbourne Ducis had been submitted. These bids need to go through the relevant Cabinet member. We expect to hear shortly whether or not this bid was successful.</p> <p>St Andrew's Rd Tidworth</p> <p>Tidworth Garrison Theatre will now allow parking in its car park from 4-10pm in an effort to resolve the situation. The Town Council are also applying for double yellow lines for certain parts of St Andrew's Rd to alleviate difficulties in the long term.</p> <p>Andover Business Park signage</p> <p>WC officers had been contacted by consultants for Hampshire County Council regarding signage to and from Andover Business Park. Their proposal is to direct traffic from Marlborough down A338 through church bends at Collingbourne Ducis, through Tidworth to the A303 and then onwards to Andover business sites.</p> <p>The Chairman thanked Cllr Connolly for his update.</p>
9	<p><u>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</u></p> <p>Tidworth Garrison – Col James Denny</p> <p>Points made included:</p>

- That the Somme road footpath/cycleway was looking very positive. DIO met with 26 Engineers Regt and WC transport dept. The engineers will design and build the footpath to WC specification including ducting for lighting if funds are secured. Now looking to secure a project manager.

Wiltshire Police

The written update tabled at the meeting was noted.

Points made included:

- That Sgt Martin Phipps was due to retire, the Chairman requested that the Area Board thanked Sgt Phipps for his hard work in the Tidworth community area during a 30 year Police career.

Ludgershall Town Council – Owen White

- Work ongoing with Andover Town Council re the heritage railway project.
- Working with English Heritage to improve tourism in Ludgershall.

Tidworth Town Council – Corey Kemp

Points made included:

- That it was the town festival on Saturday 26th July.

Tidworth Community Area Partnership – Tony Pickernell

Points made included:

- A Blue Light day held on Tuesday 24 June had been a great success with over 1,000 children attending, each receiving a free icecream. TCAP thanked the Police & Crime Commissioner for funding the event.
- TCAP were working with Ludgershall and Andover Town Councils re the heritage railway project.

Wiltshire Fire & Rescue Service – Mike Franklin

The written report was noted.

Points made included:

- That a consultation period concerning the merging of Wiltshire and Dorset Fire & Rescue Services had begun on the 21st July for a 13 week period, full details could be found on the Wiltshire & Rescue web site:
<http://www.wiltsfire.gov.uk/strengtheningourfrs>

Everleigh Parish Council – Denis Bottomley

Points made included:

- That Everleigh would be holding WW1 remembrance service at 5pm at St Peter's church, Everleigh on Saturday 9th August 2014. All were welcome to attend.

Youth Service – Wendy Higginson

Points made included:

- That Wednesday 3rd September would be the last session at the Youth Centre due to the remodelling of youth provision by Wiltshire.
- That Wendy was pleased to announce that she was the new Tidworth Community Youth Advisor.
- That this year's Summer youth programme was ongoing.

A338 Action Group – Derek Booth

Derek Booth raised the question with the Wiltshire Councillors as to when the A338 Working Group had last met? He was advised by Cllr Charles Howard that the group had last met during 2012.

Points made by Cllr Howard included:

- Discussions were ongoing between Wiltshire Council and the Department of Transport re changes to road signs directing HGV transport away from the A338 onto the A4.
- That Community Speedwatch was being resurrected in the Collingbourne Ducis area.
- That proposals for the planned Collingbourne Ducis puffin crossing were coming together, it was hoped that Wiltshire Council would ok the funding for the crossing which would help to slow traffic down travelling through Collingbourne Ducis.

	The Chairman thanked everybody for their updates.
10	<p><u>Community Area Grants</u></p> <p>There were no community area grants applications.</p> <p>The Community Area Manager advised that some £32,732 was still available for grant funding purposes.</p>
11	<p><u>Date of Next Meeting</u></p> <p>The next meeting of the Tidworth Area Board will be held on Monday 22nd September 2014 at the Memorial Hall, Ludgershall.</p>
12	<u>Close</u>

Report to	Tidworth Area Board
Date of Meeting	22nd September 2014
Title of Report	Area Board Funding

Purpose of Report:

To consider two Community Area Grant Applications

- 1. Collingbourne Cricket Club, all weather covers, £1000.**
- 2. Collingbourne Kingston Parochial church council, St Mary's Church clock restoration £2,093**

To consider one member led application

- 1. Cllr Mark Connolly, Community Playworker £5,000.**

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet Member. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital and £6,759 revenue**. In 2014/15 only capital funding is available for community area and digital literacy grants. Community partnership core funding, area board operational funding and some small project support can be paid from the revenue budget as it allows.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympics legacy, in 2014/15 the Tidworth area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and

funding criteria can be found online on the Wiltshire Council website.

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. The decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blog site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	Area Board Criteria and Guidance
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2. Main Considerations

Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital** that may be allocated through Community Area Grants and Digital Literacy Grants, **£6759 Revenue** that can include core funding for the CAP. There is a further funding for Community Area Transport Group priorities.

- 2.1. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/15 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. There are six funding rounds during 2014/15. Deadlines for receipt of funding applications are **6 weeks before** the next area boards on

- **17th November 2014**
- **19th Jan 2015**

2.4. The Community Area Manager has delegated authority to authorise grant payments up to £500 between area boards where a project needs to be funded urgently. This will be in consultation with and agreement of the Chair and Vice-Chair of the board, all projects must meet the community grants criteria and be ratified at the next meeting of the area board.

3. Environmental & Community Implications

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.

4.2. If grants are awarded in accordance with officer recommendations at this meeting, Tidworth area board will have a balance of **£24,639.43 Capital and £1,813 Revenue.**

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

Officer Recommendations

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Collingbourne Cricket Club	All weather covers	£1,000

- 8.1.1. Officers are of the opinion that this application meets the 2013/14 grant criteria. The application is for a capital project, the applicant is a not for profit organisation and match funding is in place.
- 8.1.2. The application demonstrates a link to the Tidworth Community Area Plan, 2013-23, under the Culture and Leisure section in that it enables a successful sports club to continue to provide facilities and expand opportunities for residents of all ages from Tidworth, Ludgershall, Everleigh and the Collingbournes.
- 8.1.3. The application encourages young people and adults to make lifestyle changes that will have a positive effect on their health by encouraging more people to play a sport. It also provides an opportunity for young people to participate in positive activities in line with the community led model for the provision of youth activities.
- 8.1.4. Collingbourne Cricket Club is a not for profit organisation that provides sports facilities for a wide range of people in the district including the Collingbournes, Tidworth, Ludgershall and Everleigh. They host cricket tournaments and club members further support coaching at local schools. It is a Club of over 50 members including a thriving colts side of Under 9's to Under 15's. At least a quarter of members are military and half are under the age of 30. There is also an up and coming ladies section as colts are made up of both boys and girls.
- 8.1.5 The project is to provide all weather covers for the cricket playing surfaces. Members will benefit from better and safer wickets as they are protected from the elements. The project will enable more games to be played due to being able to cover the wicket from rain, generating additional income for the club. Having better facilities will encourage better players and coaches to join the club which will bring young players through the ranks of the club
- 8.1.6 The total cost of the project is £4,500. The club is contributing £3500 from its reserves, leaving a balance of £1,000 which is the amount applied for to the area board.

8.2

Ref	Applicant	Project proposal	Funding requested
	Parochial Church Council of St Mary's, Collingbourne Kingston	Restoration of St Mary's Church clock faces	£2093.00

8.2.1 The Parochial Church Council of St Mary's, Collingbourne Kingston, is applying for the sum of £2,093.00 for restoration of the faces of the church clock which was erected in 1910.

8.2.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation, match funding has been secured and the project will have community benefit.

8.2.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment and Culture and Leisure themes in that it:-
 - improves an existing community facility used by most of the local population.

8.2.4 The Clock dates from 1910 and has two faces on the North and South sides of the church tower and is visible from much of the village. The faces have deteriorated and now require restoration to ensure this community facility remains in use.

8.2.5 The Church of St Mary's Collingbourne Kingston is at the heart of the village beside the A338. Residents, visitors and travellers through the village, especially those approaching from the North, enjoy the view of the Church tower and benefit from the time on the clock as they approach the village centre.

8.2.6 The Church is also an important part of the focus as the village commemorates the start of WW 1 and associated anniversaries in the near future. The Church stands beside the War Memorial and the striking of the clock is integral to acts of remembrance.

8.2.7 The total project cost is £4,187.00 the Church Council is contributing £2094.00, leaving a shortfall of £2,093.00 which is the amount applied for to the area board. The church council does hold substantial reserves however these are needed for ongoing maintenance and repair of the structure and fabric of the building.

8.3

Ref	Sponsored	Project proposal	Funding requested
	Cllr Mark Connolly	Community playworker	£5,000

- 8.3.1 This is a member project sponsored by Cllr Mark Connolly.
- 8.3.2 The project is to support an application to the Community Covenant Grant Scheme by Tidworth Mums, for a Community Playworker.
- 8.3.3 The project demonstrates a link to the Tidworth Community Area Plan and local under the Children and Young people's theme and as provision of play opportunities for children aged 3-11 yrs was a priority from the Joint Strategic Assessment event held recently at Wellington Academy.
- 8.3.4 Further evidence of need has been provided by the Soft Play days run by Tidworth Mums, attracting up to 350 children per day from both military and civilian communities. As volunteers, Tidworth Mums are unable to keep up with demand for such activities, a demand which will grow with the growth in both military and civilian communities.
- 8.3.5 The project is to recruit a full time (37.5hrs per week) self- employed community playworker, for a period of 1 year (with possibility of extension) to work in Tidworth and surrounding parishes to;
- Develop safe, replicable, creative play opportunities for children aged 3-11 years, to complement existing oversubscribed provision and enable parents with different ages of children to access quality play provision at the same time. This is a recognised priority for Tidworth Community Area (Tidworth JSA event 2013- Key priorities)
 - Respond to the clearly identified need for more soft play opportunities in our area.
 - Bring together military and civilian families and children through the medium of play and provide fun, non- threatening opportunities for new families, both military and civilian, to get to know each other and integrate into the local community area
 - Provide opportunities that respond to the particular needs of children from military families including support to develop and maintain friendships and feel part of the local community
 - Develop play opportunities to include all sections of the diverse Tidworth community, including foreign and commonwealth service

families

- Recruit and train our own volunteer community playworkers, from both military and civilian communities, to sustain the project following the initial start up year. Two volunteers trained to receive Forest Schools Level 3 leadership qualification.
- Develop a community play toolkit with ideas for activities, resources required and how to run them.
- Encourage parental involvement in children’s play, thus supporting young mothers both military and civilian (we have high levels of teenage pregnancy and numbers of young mothers in our community area, military families also tend to be younger and have more children at a younger age) and providing education about the importance of play in child development
- Link in with other local initiatives e.g Local Youth Network, children’s centres, AWS, AFF, Multi-agency forum, Tidworth Mums and Time credits
- Report to the Children and Young Peoples thematic group, part of Tidworth Community Area Partnership and the area board.

8.3.6 The project will support the integration of military and civilian young people and will bring children and families from across the community area together.

8.3.7 The project will be supported by the Community Area Manager, Extended Services, Youth Development Services and the Children and Young People’s group of TCAP.

8.3.8 All necessary policies and procedures as regards child protection and safeguarding are in place.

8.3.9 The total project cost is £41,759. Match funding has been secured from army welfare services and tidworth mums (in kind) and an application has been made to the community covenant grant scheme for £31, 759. This leaves a shortfall of £5,000 which is the amount applied for to the area board.

Appendices	Appendix 1- Collingbourne Ducis Cricket Club, £1,000 Appendix 2- St Mary’s Parochial Church Council, £2,093.00 Appendix 3- member project Community Playworker, £5,000
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Mary Cullen, Community Area Manager Tel: 01722 434260 Mobile: 07709245496 E-mail: mary.cullen@wiltshire.gov.uk
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Grant Applications for Tidworth on 22/09/2014

ID	Grant Type	Project Title	Applicant	Amount Required
869	Community Area Grant	Collingbourne Cricket Club All Weather Covers	Collingbourne Cricket Club	£1000.00
891	Community Area Grant	St Mary\'s Church Clock Restoration	Parochial Church Council of St Mary\'s, Collingbourne Kingston	£2093.00

ID	Grant Type	Project Title	Applicant	Amount Required
869	Community Area Grant	Collingbourne Cricket Club All Weather Covers	Collingbourne Cricket Club	£1000.00

Submitted: 10/07/2014 22:41:51

ID: 869

Current Status: Application Appraisal

To be considered at this meeting:
22/09/2014 Tidworth

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£0 - £500

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
Collingbourne Cricket Club All Weather Covers

6. Project summary:
Collingbourne Cricket Club is trying to improve its facilities for all local members and non-members from 6 to 65 years old. We have been given the opportunity to purchase weather protection covers to make our playing surfaces safer and produce a better quality of cricket

for colts and adults a like. We are paying for these mainly ourselves but are looking for a little help as we are about Â£1500 short and want to increase the opportunities for cricket in the local area especially for the youth and the local military.

7. Which Area Board are you applying to?

Tidworth

Electoral Division

The Collingbournes and Netheravon

8. What is the Post Code of where the project is taking place?

SN8 3UH

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2013

Total Income:

£8569.00

Total Expenditure:

£8069.00

Surplus/Deficit for the year:

£499.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£6426.00

Why can't you fund this project from your reserves:

We are putting Â£3000 of our own money into this project but don't want to commit anymore as we have an ageing mechanical roller which if it breaks down would cost a huge amount for a small village club to replace.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4500.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
JMS-MOB-UNIT-8M	950.00	Our Reserves	yes	950.00
JMS-MOB-UNIT-8M	950.00	Our Reserves	yes	950.00
JMS-MOB-UNIT-8M	950.00	Our Reserves	yes	850.00
JMS-MOB-CTOP-8M-GR	300.00			
JMS-MOB-CTOP-8M-GR	300.00			
JMS-MOB-CTOP-8M-GR	300.00			
VAT	750.00	Our Reserves	yes	750.00
Total	£4500			£3500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We are a Club of over 50 members including a thriving colts side of Under 9's to Under 15's. At least a quarter of our members are military and half are under the age of 30. We also have an up and coming ladies section as our colts are made up of both boys and girls. All of these people will benefit from 1. Playing on better and safer wickets as they are protected from the elements, especially the rain. 2. It will mean more games are played due to being able to cover the wicket from rain meaning that more people get to play and the club makes greater income from those games. 3. Having better facilities will encourage better players and coaches to join our club meaning more opportunities to bring young players through the ranks of the club.

14. How will you monitor this?

This will be monitored by the increased amount of games completed and more players coming through our youth team in to our adults sides.

15. If your project will continue after the Wiltshire Council funding runs out, how will

you continue to fund it?

The funding is to help us purchase the covers so no funding afterwards will be required. Once we have them we just need to maintain them which as a club we are very good at doing.

16. Is there anything else you think we should know about the project?

The whole project will cost Â£4500 (inc VAT) for the covers. We are able to cover Â£3000 and will fund raise for the remaining Â£500.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

891	Community Area Grant	St Mary\'s Church Clock Restoration	Parochial Church Council of St Mary\'s, Collingbourne Kingston	£2093.00
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Submitted: 05/08/2014 13:32:52

ID: 891

Current Status: Application Appraisal

To be considered at this meeting:

22/09/2014 Tidworth

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

St Mary's Church Clock Restoration

6. Project summary:

The Clock dates from 1910 and has two faces on the North and South sides of the church tower and is visible from much of the village. It has two 5\0\

7. Which Area Board are you applying to?

Tidworth

Electoral Division

The Collingbournes and Netheravon

8. What is the Post Code of where the project is taking place?

SN8 3SD

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Countryside, environment and nature

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2013

Total Income:

£16965.00

Total Expenditure:

£17096.00

Surplus/Deficit for the year:

£-1001.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£14145.00

Why can't you fund this project from your reserves:

Church reserves are limited and used for the ongoing maintenance of the fabric of this ancient building and the work of the Church's ministry. The PCC has agreed that some funds will be made available from these reserves for the project. Amounts are being sought from Collingbourne Kingston Parish Council and the Tidworth Area Board to assist in funding the works. The clock has annual maintenance from the manufacturers which is paid for from local Church funds. This project does not form part of the maintenance programme. It is a restoration project and the designated St Mary's Restoration Fund will be used for this purpose.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4187.00		
Total required from Area Board		£2093.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Scaffolding	750.00	Collingbourne Kingston Parish Council grant	yes	1000.00
Clock restoration	3437.00	St Mary's PCC Reserves	yes	1094.00
Total	£4187			£2094

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Tidworth

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Church of St Mary's Collingbourne Kingston is at the heart of the village beside the A338. Residents, visitors and travellers through the village, especially those approaching from the North, enjoy the view of the Church tower and clock as they approach the village centre. The Church will be an important part of the focus as the village commemorates the start of WW 1 and associated anniversaries in the near future. The Church stands beside the War Memorial and the striking of the clock is integral to acts of remembrance.

14. How will you monitor this?

Monitoring and reporting of comments from those attending events. General feedback from visitors to the Church from outside the village.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will be complete.

16. Is there anything else you think we should know about the project?

This is a self-contained project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.

Crime and Community Safety Briefing Paper
Tidworth Community Area Board
September 2014



1. Neighbourhood Policing

Sector Commander – Inspector Christian Lange
Team Sgt: Andrea Faircloth

Tidworth Town
Beat Manager – PC David Griffith

Ludgershall and Rural
Beat Manager – PC Tim Bunt
PCSO – Maria Downham

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

I am pleased to welcome PS Andrea Faircloth to my team. She will be taking over from PS Martin Phipps as the Section Sergeant for the Tidworth Community area. Martin has now retired after 30 years service in Wiltshire Police. I am sure that you will join me in thanking Martin for the work that he has done in protecting to community over the past three decades.

PCSO Rosie Smith also leaves the team to become a police officer with Wiltshire Police and has already started her training. There will be a slight delay before she is replaced. I hope to welcome two new PCSOs to Tidworth in January.

The crime levels in the Tidworth Community area continue to be relatively stable. Whilst the figures below indicate a rise in non-domestic burglaries over the past year, the last five months have seen improvements with fewer offences being reported. We also recently arrested four members of the same family for a series of thefts from vehicles across Wiltshire. They are now in prison and we have noticed a significant reduction in such offences since they were apprehended.

Since PC Tim Bunt joined the team a few months ago he has been working hard to gather intelligence from the community. This has resulted in a number of drugs warrants being executed in the area. A reasonably sophisticated cannabis factory was discovered in the Ludgershall area in the first week of September resulting in three arrests and the equipment being destroyed.

Christian Lange

Sector Commander for Amesbury and Tidworth

CRIME & DETECTIONS (Aug 2013 to Aug 2014 compared to previous year)

EL Tidworth NPT	Crime				Detections*	
	12 Months to August 2013	12 Months to August 2014	Volume Change	% Change	12 Months to August 2013	12 Months to August 2014
Victim Based Crime	582	578	-4	-0.7%	28%	21%
Domestic Burglary	11	11	+0	+0.0%	18%	0%
Non Domestic Burglary	56	74	+18	+32.1%	0%	0%
Vehicle Crime	50	60	+10	+20.0%	12%	3%
Criminal Damage & Arson	117	100	-17	-14.5%	28%	18%
Violence Against The Person	184	173	-11	-6.0%	48%	38%
ASB Incidents	405	374	-31	-7.7%		

Update for Tidworth Area Board

Update from	Everleigh Parish Council
Date of Area Board Meeting	Monday 22 September 2014

Headlines/Key Issues

- **WW1 Memorial Service** held on Sat 9 Aug at St Peter's Church, Everleigh was a great success. The Service was followed by a Cheese and Wine Reception during which Richard Broadhead gave a short presentation of the contribution of Wiltshire soldiers during WW1.
-

- Future events in Everleigh:
 - **Sun 26 Oct:** Special Service of Thanksgiving at St Peter's Church, Everleigh, at 3pm to celebrate 200 years of worship at St Peter's Church together with a Harvest Festival. The Service will be conducted by the Rt Reverend The Bishop of Ramsbury to commemorate the first Service at St Peter's Church conducted by the Bishop of Salisbury on 26th October 1814.
 - **Sat 8 Nov:** Bonfire Night at 6pm in the field opposite the playground.
 - **Sat 13 Dec:** Carol Service at St Peter's Church at 11am + Village Curry Lunch at the Goa Balti at 1230pm
-

- **Current priority project for the Everleigh Parish Council is a new piece of equipment** for the playground to replace the recently defunct slide, for which we may be bidding for a Tidworth Area Board Grant in the future.
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